



MISSIONS FUND POLICIES

1. The Missions Fund Committee will seek to be effective, yet efficient, stewards of God's money, setting a standard of excellence, taking into consideration God's command for His Church to be *On Mission*.
2. Disbursement of Monies in the Missions Fund will be at the sole discretion of the Missions Fund Committee.
3. The Missions Fund is funded through a budget line item approved by the PTBC Finance Committee and Church Membership in the amount of 2% of the weekly general offering. This amount can be changed only through an official budget request submitted by the Missions Coordinator to the Finance Committee prior to the new church budget being approved for the new church year.
4. Anyone seeking assistance from the Missions Fund shall submit to the Committee a completed Mission Fund Application. The Application will be available through the Missions Coordinator, Church Office, or the PTBC Website. Missions Fund Applications received that are not complete will not be processed.
5. Pine Terrace sponsored mission projects will receive priority in disbursement of missions fund monies.
6. Mission projects not sponsored by Pine Terrace will not be considered unless the sponsoring organization can demonstrate their beliefs and values are in line with those of Pine Terrace Baptist Church and the Baptist Faith & Message as stated within the Southern Baptist Convention.
7. Assistance from the Missions Fund will be limited to members of PTBC, immediate family members of PTBC members, members of partnership churches, or associated members of a sister Baptist

church that have been accepted into a PTBC sponsored project by approval from the Team Leader and Missions Coordinator.

8. Pine Terrace sponsored projects can be funded up to 50% of the total project cost, not including personal expenses. The funding amount will be at the discretion of the Committee taking into consideration the size of the project, total money available, other fund request received, and future planned projects.
9. Projects not sponsored by Pine Terrace can be funded up to 30% of the total project cost, not including personal expenses. The funding will be at the discretion of the Committee taking into consideration the total money available, other fund request received, and future planned projects.
10. If funding is approved and the project is cancelled, the money should be returned to the Missions Fund as soon as possible.
11. Any team or person receiving funding from the Missions Fund will provide a project report upon their return home to the Mission Leadership Team or the Church body as soon as schedules allow.
12. Missions Fund monies can be used for mission project group or individual costs, missionary partnership support, missionary partners' ministry support, church partnership support, approved special ministry support, and ministry student support.
 - A. Mission Project Group or Individual Costs: Cost associated with a mission team such as airfare, insurance, ground travel, hotels, and team expenses on the mission field. This does not include personal expenses like immunization, passports, etc.
 - B. Missionary Partnership Support: Money agreed upon or used to support a missionary on the field in which PTBC has formed a partnership.
 - C. Missionary Partners Ministry Support: Money agreed upon or used to support a ministry of a missionary on the field in which PTBC has formed a partnership. *PTBC does not provide*

missionary support (personal income) to IMB, NAMB, or SBC Missionaries due to our Cooperative Program participation.

D. Church Partnership Support: Money agreed upon or used to support a church or church plant in which PTBC has formed a partnership.

E. Approved Special Ministry Support: i.e.; Pregnancy Resource Center, Family Promise, etc.

F. Ministry Student Support: Money agreed upon or used to support a ministry student from our congregation in which PTBC has formed a partnership.

13. All money disbursed to a PTBC sponsored project shall be managed by a Mission Team Treasurer for the duration of the project and that treasurer shall maintain an accurate record of team expenses to be submitted to the Missions Coordinator upon return from the mission field so all monies can be reconciled and accounted for.

This Mission Fund Policy has been reviewed and approved by the Missions Leadership Team of Pine Terrace Baptist Church.